

## Health, Safety and Environmental (HSE) Policy

All employees are required to obey and fulfil with the following procedures

At OPTSCS, we believe in Zero incident approach that all accidents are preventable when all operations are carried out in a safe manner that protect people, environment and assets. OPTSCS will manage the HSE within the following:

- Make aware all employees on health and safety issues that affect them at work and outside work.
- Considering health and safety risks in all facets of our operations.
- Checkup tools, equipment and machine and ensure are safe and suitable for work environment.
- Ensure all dangerous material / substances are stored in safe environment.
- Ensure all employees have sufficient information and training on HSE.
- Ensure all employees are properly trained to perform first Aid.
- Ensure HOC system updated and all issues been resolved.
- Apply NO GO/ stop action to all accidents and work-related health problems.
- Conduct regularly check to ensure that working conditions are safe and healthy.
- Execute all operations in an environmentally safety manner and integrating environmental issues into day-to-day activities.
- Ensure the importance of HSE through hands-on leadership and behavior.
- Demonstrate sincerity in all HSE issues and continuing with active engagement with communities.
- Provide satisfactory security plan/ training for all employees.
- The HSE Manager will be responsible for all HSE policies execution with the support of all employees.

This policy is subject to review / Edit on regular basis.

**Signed** (on behalf of OPTSCS Director)

*Zubaida Mohamed*

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Date: September, 8<sup>th</sup> 2021